



TAZEWELL COUNTY
 COMMISSIONER OF THE REVENUE
 DAVID R. ANDERSON
 135 COURT ST STE 301
 TAZEWELL VA 24651-0020
 (276) 385-1235

EMAIL: danderson@tazewellcounty.org



INSTRUCTIONS

Complete Sections 1, 2 & 3 below. Form not accepted without signature.

Return to: Tazewell County Commissioner of Revenue's Office by 4:30 pm est. on the 20th of each month.

Make check payable to: *Treasurer of Tazewell County*

Mail to: *Commissioner of Revenue 135 Court St, STE 301 Tazewell VA 24651-0020*

1. Owner & Business Information			
Owner (if sole proprietor) or Corporation/LLC Name (if registered with State Corp Commission)			Phone:
Mailing Address: Block / Street Name	City:	State:	Zip:
Trade Name:			Phone:
Physical Address: Block / Street Name (No PO Boxes)	City:	State:	Zip:
Social Security #	Federal ID:	Email Address:	

2. Calculating Tax			
A.	Total Gross Receipts for the Month of	Year	\$
B.	Must have a List of Items attached for Allowable Deductions entered to the right. (If Zero, enter -0-)		\$ -
C.	Taxable Gross Receipts	Subtract Line B from Line A	\$
D.	Calculate Tax 4.7% Tax of Gross from Line C	Multiply Line C by 4.7%	\$
E.	3% Sellers Discount - Only when filed and paid on time	Multiply Line D by 3%	\$ -
F.	Total Tax Due	Subtract Line E from Line D	\$
Penalty Information			
See the back of this form for Penalty and Interest on taxes 90 days past due.			

3. Declaration Of Seller - Form will not be accepted if signature is omitted.	
I declare that the foregoing statement and figures are true, complete, and correct to the best of my knowledge.	
_____	_____
<i>Signature of Owner or Agent</i>	<i>Date</i>
_____	_____
<i>Printed Name / Title</i>	<i>Phone</i>

Rev: 6/2025

FOR OFFICIAL USE

Date: ___/___/___ by: _____ Check # _____

These rates have been determined by the Tazewell County Board of Supervisors as per Ordinance 25-004.

Penalty Over 90 Days Past Due Date

G.	Late Filing	Multiply Line F by 5%	\$	
H.	Total Tax and Late Filing Penalty	Add Lines F and G	\$	
I.	Late Payment	Multiply Line H by 5%	\$	
J.	Total Tax from Line H plus Late Payment Penalty	Add Lines H and I	\$	
K.	Interest 5% per annum	Multiply Line J by 5% per annum (0.416%)	\$	
L.	Total Due	Add Lines J and K	\$	