



**Tazewell County**  
**Commissioner of the Revenue**  
"Your Voice for Our Future"

**OFFICE OF THE COMMISSIONER OF REVENUE**  
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### **Business Closure Form**

The Business Closure Form is used when a business operating in Tazewell County has ceased operations permanently or has ceased operations in Tazewell County and moved to a different jurisdiction.

Complete the form below as it applies to the changes in your business. Be sure to include the status of all assets and inventory.

Our office is open from 8:00 am until 4:30 pm, Monday through Friday; except for County Holidays. If you have any questions about this form, please don't hesitate to contact the office. Completed forms are accepted by mail, email or fax.

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Business Name: \_\_\_\_\_  
Business EIN: \_\_\_\_\_  
Is the business closed? \_\_\_\_\_ (yes/no)    Closed Date: \_\_\_\_\_  
Did the business close and move to another jurisdiction? \_\_\_\_\_ (yes/no)  
Move Date: \_\_\_\_\_    Contact Name: \_\_\_\_\_  
New Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_    Fax: \_\_\_\_\_    Email: \_\_\_\_\_

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#### **Status of Assets**

Disposed of \_\_\_\_\_ (yes/no)                      Disposal Date: \_\_\_\_\_  
Personal Use \_\_\_\_\_ (yes/no)                      Change Date: \_\_\_\_\_  
Sold \_\_\_\_\_ (yes/no)                                      Sold Date: \_\_\_\_\_  
Signature: \_\_\_\_\_                                      Date: \_\_\_\_\_  
Printed Name: \_\_\_\_\_                                      Title: \_\_\_\_\_

**Received Date:** \_\_\_\_\_                      **COR:** \_\_\_\_\_